



Castro Valley Educational Foundation
P.O. Box 2693, Castro Valley, CA 94546

MAIL APPLICATION TO:
Castro Valley Educational Foundation
c/o Grants Chair
PO Box 2693
Castro Valley, CA 94546

All applications must be postmarked by December 1, 2008. Awards will be presented in January 2009.

GRANT APPLICATION PROCEDURE
(Please refer to “Grant Program Criteria”)

Please answer all questions on separate paper. Include the question followed by your answer.
PLEASE INCLUDE SIX COPIES (DOUBLE-SIDED PREFERRED) OF YOUR GRANT APPLICATION.

1. Name of school
2. Applicant name and position (teacher, parent, etc.)
3. Telephone number where we may reach you if we need more information
4. Amount requested (*please attach itemized budget*)
5. Vendor/source of prices (if applicable)
6. Project completion date
7. Are there other approved sources of funding for this program/project? (if yes, list all other sources and amounts available from each)
8. What will grant be used for? Be as specific as possible, including benefits to students.
9. What group or category of students will benefit? How many students will benefit?
10. Are you coordinating your efforts with other teachers/parents/students? If yes, specify.
11. How do you plan to evaluate the success of this program/project? (Post funding evaluation required to be eligible for future grant funding.)

Applicant and his/her principal must sign and date the application.

If you have questions or need more information, please contact the Castro Valley Educational Foundation at 537-3335 x1638 or cvef@comcast.net. A downloadable copy of this application in MS Word or PDF is available at http://www.cvef.org/grant_app.html